

### AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: \_\_\_\_\_

Meeting Date: 8/11/2025

Submitted By: County Judge's Office

Department: \_\_\_\_\_

Signature of Elected Official/Department Head:  
\_\_\_\_\_

<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>

<p>8/11/2025</p>

**Description:**

Consider and Approve District Judges' Order Establishing Salaries for the  
County Auditor's Office; County Auditor's Budget for Fiscal Year 2025-2026;  
and Judges' Order Establishing Salaries for Court Reporters for Fiscal Year  
2025-2026-Auditor's Office

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(May attach additional sheets if necessary)

**Person to Present:** \_\_\_\_\_

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one)     PUBLIC     CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** \_\_\_\_\_ minutes

**Session Requested:** (check one)

Action Item     Consent     Workshop     Executive     Other \_\_\_\_\_

**Check All Departments That Have Been Notified:**

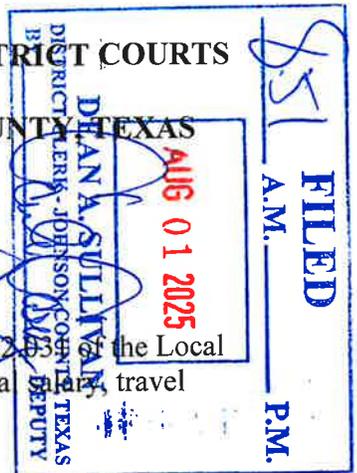
County Attorney     IT     Purchasing     Auditor

Personnel     Public Works     Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

IN RE: COUNTY AUDITOR § IN THE 18<sup>TH</sup>, 249<sup>TH</sup>, AND 413<sup>TH</sup>  
 AND ASSISTANTS § JUDICIAL DISTRICT COURTS  
 JOHNSON COUNTY, TEXAS § JOHNSON COUNTY, TEXAS



**ORDER ESTABLISHING SALARIES**

Pursuant to, and with authority therefrom, of the provisions of Section 152.033 of the Local Government Code of the State of Texas, we are hereby setting the auditor’s annual expenses and other allowances as follows:

County Auditor, Steven E. Watson, annual salary of \$205,000 and travel allowance of \$6,000.

Pursuant to, and with authority therefrom, of the provisions of Section 84.021 of the Local Government Code of the State of Texas, we are hereby making the following annual salary budget adjustments to the assistants of the County Auditor’s Office as follows:

- Assistant Auditor, First Assistant, Jennifer Lyon, annual salary of \$129,459;
- Assistant Auditor, Director of Financial Management, Barbara Abdalla, annual salary of \$103,120 and bilingual supplement of \$600;
- Assistant Auditor, Technology and Project Manager, Mark Graham, annual salary of \$91,072; and cell phone allowance of \$480;
- Assistant Auditor, Senior Accountant, Laura Darby, annual salary of \$77,720;
- Assistant Auditor, Senior Accountant, Melissa Elvsaa, annual salary of \$77,720;
- Assistant Auditor, Accountant I, Kelsey Giddens, annual salary of \$70,358;
- Assistant Auditor, Accountant I, Vernita Luke, annual salary of \$70,358;
- Assistant Auditor, Accountant Assistant, Heather Daniels, annual salary of \$56,647;
- Assistant Auditor, Accounts Payable Auditor, Savannah Rhodes, annual salary of \$54,840;
- Assistant Auditor, Accounts Payable Clerk, Michelle Hofstetter, annual salary of \$47,471;
- Assistant Auditor, Audit Manager, Kathy Rice, annual salary of \$95,302;
- Assistant Auditor, Senior Internal Auditor, Dwight Crowe, annual salary of \$78,015;

Assistant Auditor, Internal Auditor, Sherron Beard, annual salary of \$68,608;

Assistant Auditor, Internal Auditor (part-time), Susan Rossee, wage of \$32.69 per hour.

The above salaries are to be paid in equal bi-weekly installments out of the General Fund of Johnson County, Texas, for Fiscal Year 2026.

Assistant Auditor, Accountant I, (New Healthcare Fund), annual salary of \$70,358.

The above salary is to be paid in equal bi-weekly installments out of the Healthcare Fund of Johnson County, Texas, for Fiscal Year 2026.

In addition to the salaries listed above, the assistant county auditors shall receive the same salary increase and/or additional salary payment, authorized by Commissioners Court, to be paid Johnson County Employees for the ensuing fiscal year.

Notwithstanding the above listed salaries and any potential salary increase authorized by the Commissioners Court, the County Auditor is hereby authorized and has the discretion to determine and set the total salary to be paid each assistant at an amount less than the annual salary amount provided for in this Order.

Entered this 31 Day of July, 2025.



Sydney Hewlett, District Judge  
18th Judicial District



Tiffany Strother, District Judge  
249th Judicial District



William C. Bosworth, Jr., District Judge  
413th Judicial District  
Local Administrative District Judge



**JOHNSON COUNTY AUDITOR**

JOHNSON COUNTY COURTHOUSE

#2 N. MAIN

CLEBURNE, TEXAS 76033

Telephone (817) 556-6305 ~ Fax (817) 556-6075

Steven E. Watson  
County Auditor

Jennifer R. Lyon  
First Assistant County Auditor

July 31, 2025

The Honorable William C. Bosworth, Jr.  
413th Judicial District Court  
Cleburne, Texas 76033

Dear Judge Bosworth:

The following is the budget request for the County Auditor's Office for the next fiscal year.



<b>Accounts</b>	<b>Budget Request</b>
0100-4950-51030-FN : Personnel Salaries	1,249,171.00
0100-4950-51040-FN : Bilingual Supplemental Compensation	600.00
0100-4950-51050-FN : Longevity Pay	39,000.00
0100-4950-51070-FN : Part-time/Temporary Employee	50,431.00
0100-4950-51160-FN : Travel Allowance	6,000.00
0100-4950-51163-FN : Cell Phone Allowance	480.00
0100-4950-52020-FN : Health Insurance	182,810.16
0100-4950-52022-FN : EAP, Life & Vision Insurance	828.00
0100-4950-52040-FN : Unemployment Insurance	1,077.00
0100-4950-52150-FN : FICA	83,432.00
0100-4950-52160-FN : Medicare	19,512.00
0100-4950-52170-FN : Retirement	167,537.00
0100-4950-52220-FN : HSA Employer Contributions	3,500.00
0100-4950-53100-FN : Postage	900.00
0100-4950-53110-FN : Office Supplies and Furnishings	6,500.00
0100-4950-53140-FN : Printing	1,000.00
0100-4950-53440-FN : Small Equipment Repair and Maintenance	500.00
0100-4950-54000-FN : Fees and Services	30,000.00
0100-4950-54100-FN : Dues, Conferences and Training	24,000.00
<b>Total General Fund Request</b>	<b>1,867,278.16</b>

<b>Accounts</b>	<b>Budget Request</b>
0119-4950-51030-IS : Personnel Salaries	71,976.00
0119-4950-52020-IS : Health Insurance	13,549.00
0119-4950-52022-IS : EAP, Life & Vision Insurance	88.00
0119-4950-52030-IS : Workers' Compensation Insurance	124.00
0119-4950-52040-IS : Unemployment Insurance	69.00
0119-4950-52150-IS : FICA	4,463.00
0119-4950-52160-IS : Medicare	1,044.00
0119-4950-52170-IS : Retirement	8,962.00
0119-4950-52220-IS : HSA Employer Contributions	500.00
<b>Total Healthcare Fund Request</b>	<b>100,775.00</b>
<b>Total Request</b>	<b>1,968,053.16</b>

Please let me know if you have any questions. Thank you.

Sincerely,

Steven E. Watson

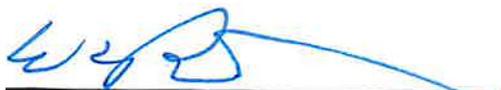
Approved:



Sydney Hewlett, District Judge  
18th Judicial District



Tiffany Strother, District Judge  
249th Judicial District



William C. Bosworth, Jr., District Judge  
413th Judicial District  
Local Administrative District Judge

IN RE: )  
 )  
 COURT REPORTERS )  
 )  
 JOHNSON COUNTY, TEXAS ) IN THE 18<sup>TH</sup>, 249<sup>TH</sup>, AND 413<sup>TH</sup>  
 ) JUDICIAL DISTRICT COURTS  
 ) AND COUNTY COURTS AT LAW  
 ) NOS. 1 AND 2  
 ) JOHNSON COUNTY, TEXAS

ORDER ESTABLISHING SALARIES

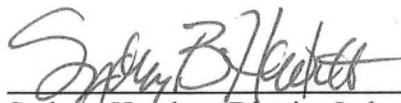
Pursuant to, and with authority therefrom, of the provisions of Chapter 152.905 of the Local Government Code of the State of Texas, we are hereby making the following annual salary adjustments:

- Court Reporter, 18<sup>th</sup> District Court, annual salary of \$121,785;
- Court Reporter, 249<sup>th</sup> District Court, annual salary of \$121,785;
- Court Reporter, 413<sup>th</sup> District Court, annual salary of \$121,785;
- Court Reporter, County Court at Law No. 1, annual salary of \$121,785;
- Court Reporter, County Court at Law No. 2, annual salary of \$121,785;
- Court Reporter, Child Protection Court & Sub, annual salary of \$121,785;

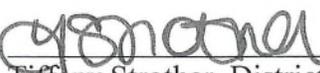
In addition to the salaries listed above, Court Reporters shall receive the same salary increase and/or additional salary payment authorized by Commissioners Court to be paid Johnson County Employees for the ensuing fiscal year.

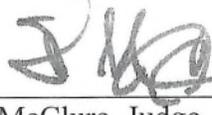
The above salaries are to be paid in equal bi-weekly installments out of the General Fund of Johnson County, Texas, effective October 1, 2025.

Entered this 31st day of July, 2025.

  
 Sydney Hewlett, District Judge  
 18<sup>th</sup> Judicial District

  
 John Neill, Judge  
 County Court at Law No. 1

  
 Tiffany Strother, District Judge  
 249<sup>th</sup> Judicial District

  
 Steven McClure, Judge  
 County Court at Law No. 2

**CERTIFIED COPY PG(S)**  
**DISTRICT COURT**  
 William C. Bosworth, Jr., District Judge  
 413<sup>th</sup> Judicial District and Local Administrative Judge  
 JUL 31 2025  
**DAVID R. LLOYD**  
 DISTRICT CLERK - JOHNSON COUNTY, TEXAS  
 BY Sally Van Slyke DEPUTY

**CERTIFIED COPY CERTIFICATE**  
 STATE OF TEXAS - COUNTY OF JOHNSON  
 I HEREBY CERTIFY THAT  
 THE ABOVE IS A TRUE AND CORRECT COPY OF  
 THE ORIGINAL RECORD ON FILE IN MY OFFICE  
**DAVID R. LLOYD**  
 DISTRICT CLERK - JOHNSON COUNTY, TEXAS  
 DATE 7-31-2025  
 BY Sally Van Slyke DEPUTY



FILED  
 JOHNSON COUNTY  
 2025 JUL 31 AM 10:30  
 DAVID R. LLOYD  
 DISTRICT CLERK  
 BY Sally Van Slyke